Point-of-Care

User Guide
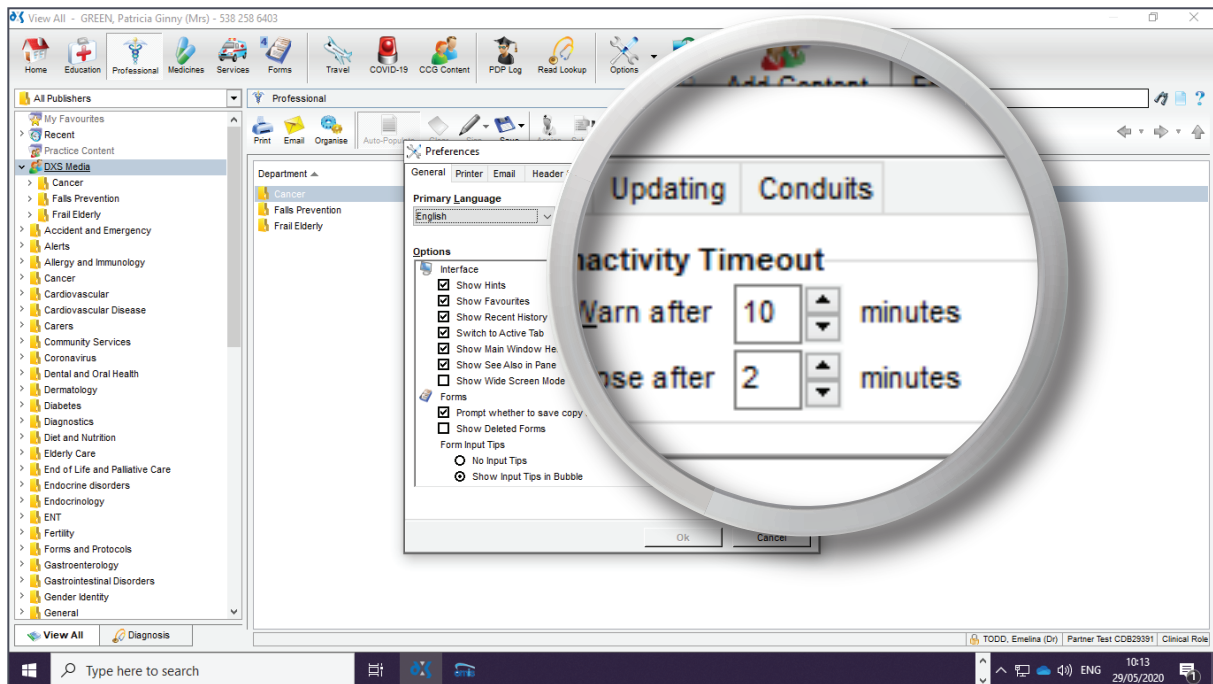
How to Change Conduit Settings
EMIS

Introduction

This guide will show you how a practice can edit their conduit settings so that the data pulled onto the referral forms within DXS Point-of-Care is filtered appropriately.
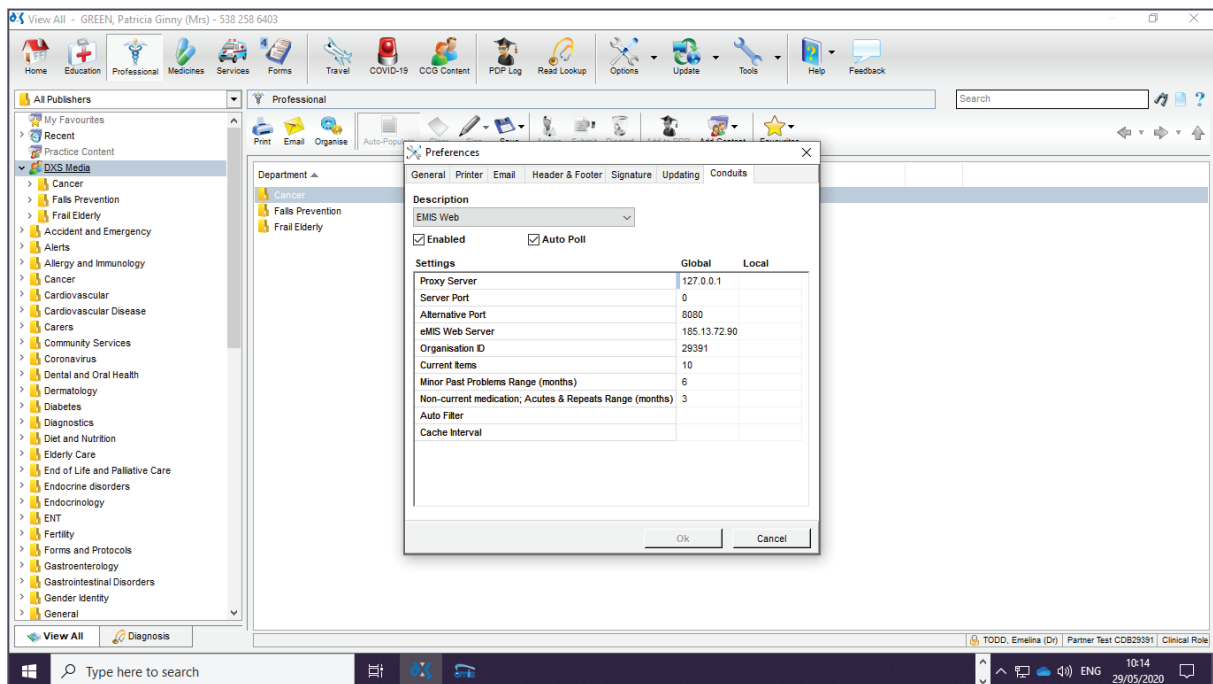
Instructions

1. On referral forms, some data fields can be filtered using the conduit settings.
2. By using these settings, the system will allow the user to adjust the amount of data that is merged and displayed on referral forms.
3. To change the conduit settings, open DXS Point-of-Care and click on the 'Options' button.
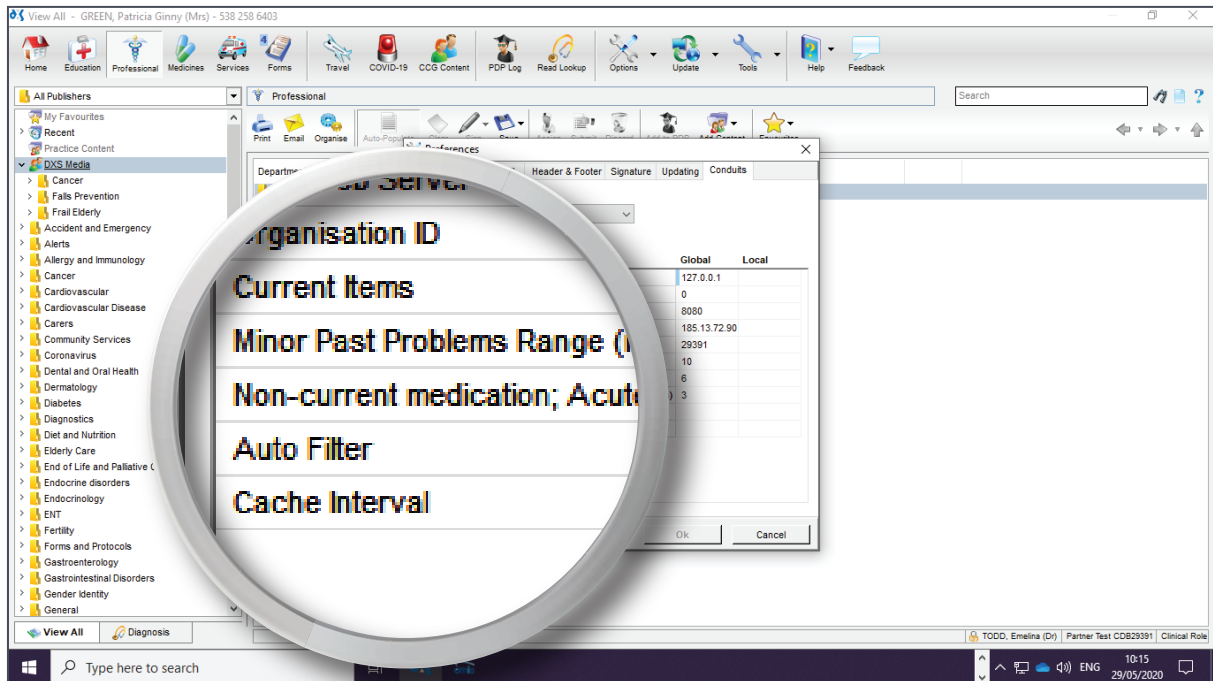
4. The 'Preferences' window will open.
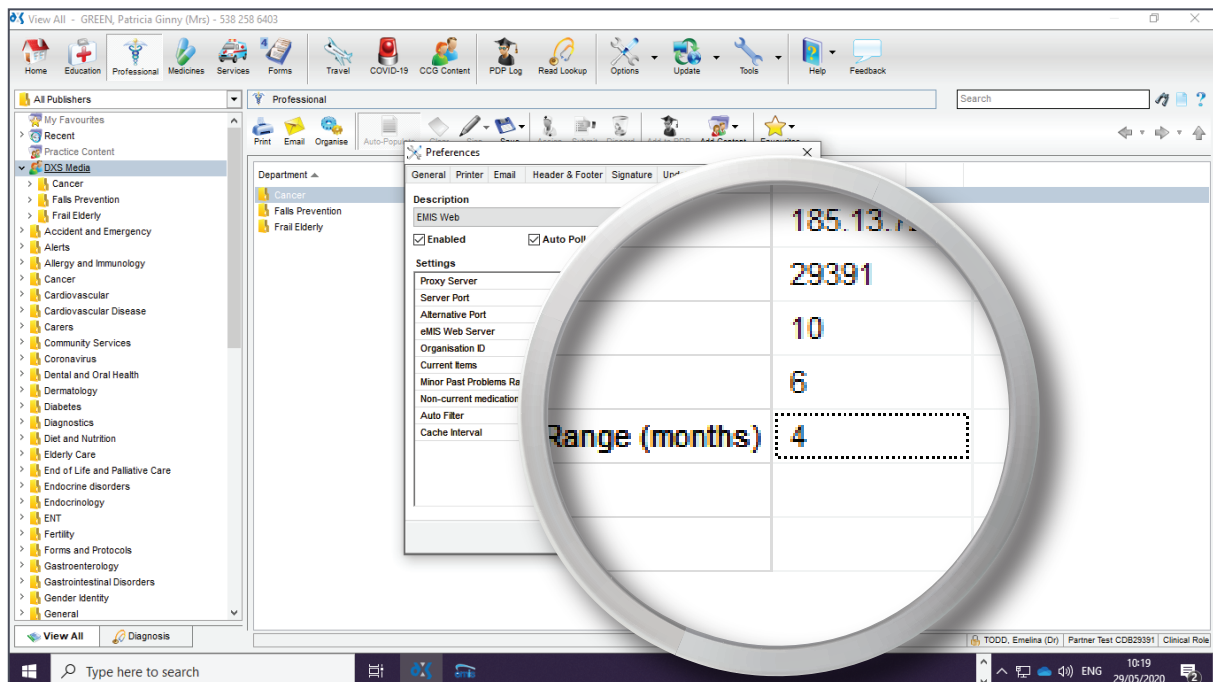5. Click on the 'Conduits' tab.

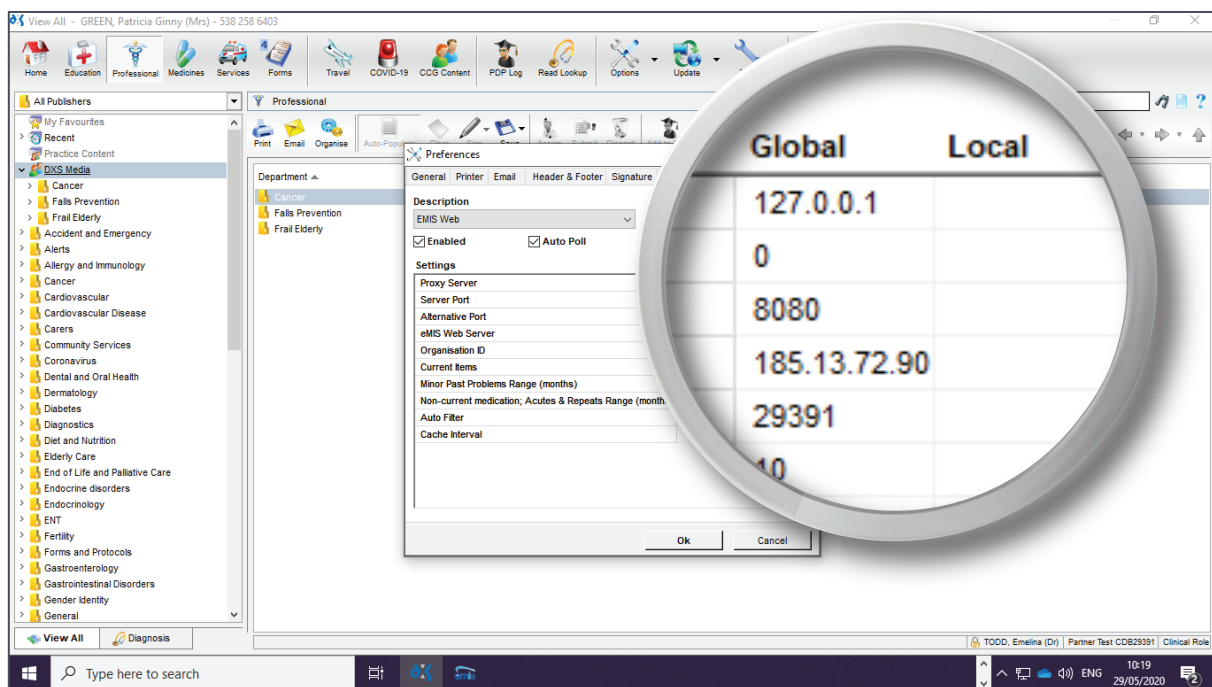6. All current conduit settings will be displayed.

7.   Conduit settings can be changed for the following fields:
   -   Minor Past Problems Range (months) – Which will apply filters to minor
       past problems.
   -   Non-current medication; Acutes & Repeats Range (months) – Which
       will apply filters to any repeat or acute medication within a specific
       range NOT marked as current.

8.   You can change the settings by editing the numbers in the appropriate boxes.

9.   When changing the conduit settings, you will be able to change both 'Global' and 'Local' variables.

10.   Changing the conduit settings at a 'Global' level will apply the settings practice wide.
11.   Changing the conduit settings at a 'Local' level will apply the settings to the workstation and not the user. This means that anyone that uses the workstation will see data filtered according to the changes.
12.   Please note that 'Local' settings will take precedence over 'Global' settings.
13.   Once you have finished changing the settings, click on 'Ok' to apply your changes.
14.   Referral forms will be populated with filtered data where conduit settings are applied.

Support

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Training

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