



# Point-of-Care

## **User Guide**

How to Search from the DXS  
Point-of-Care Toolbar and Home  
Screen

EMIS

# Introduction

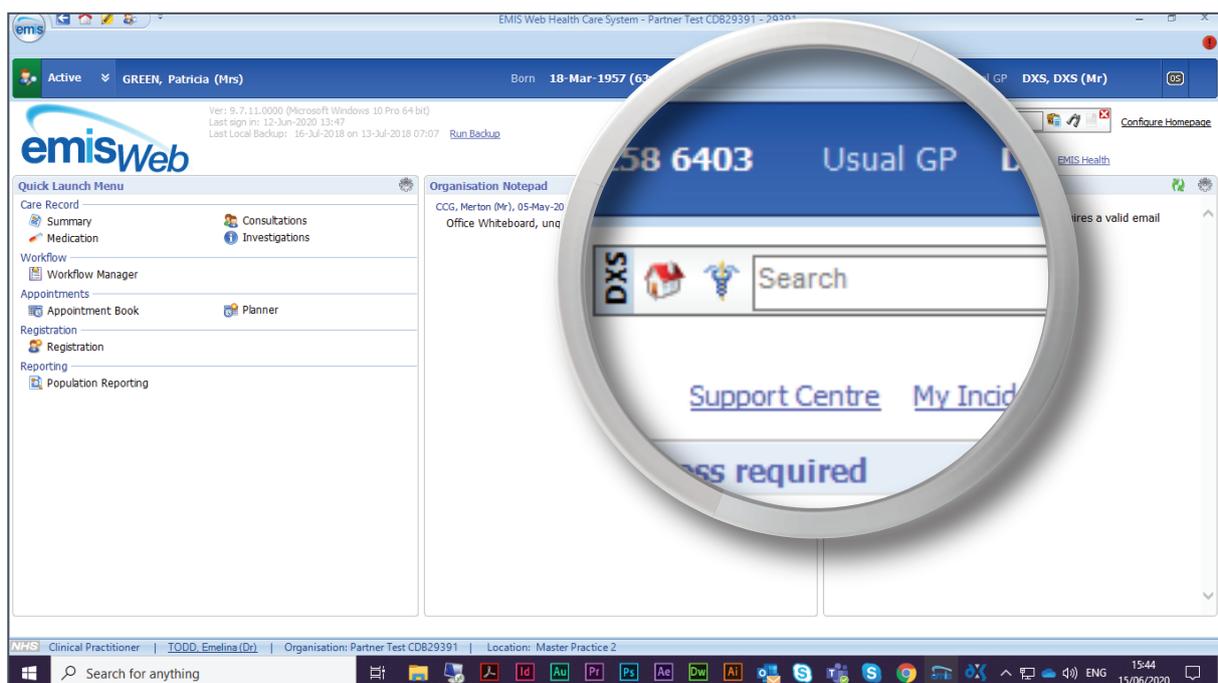
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This guide will show you how to search using the DXS Point-of-Care toolbar, as well as show you how to search from the DXS Point-of-Care home screen.

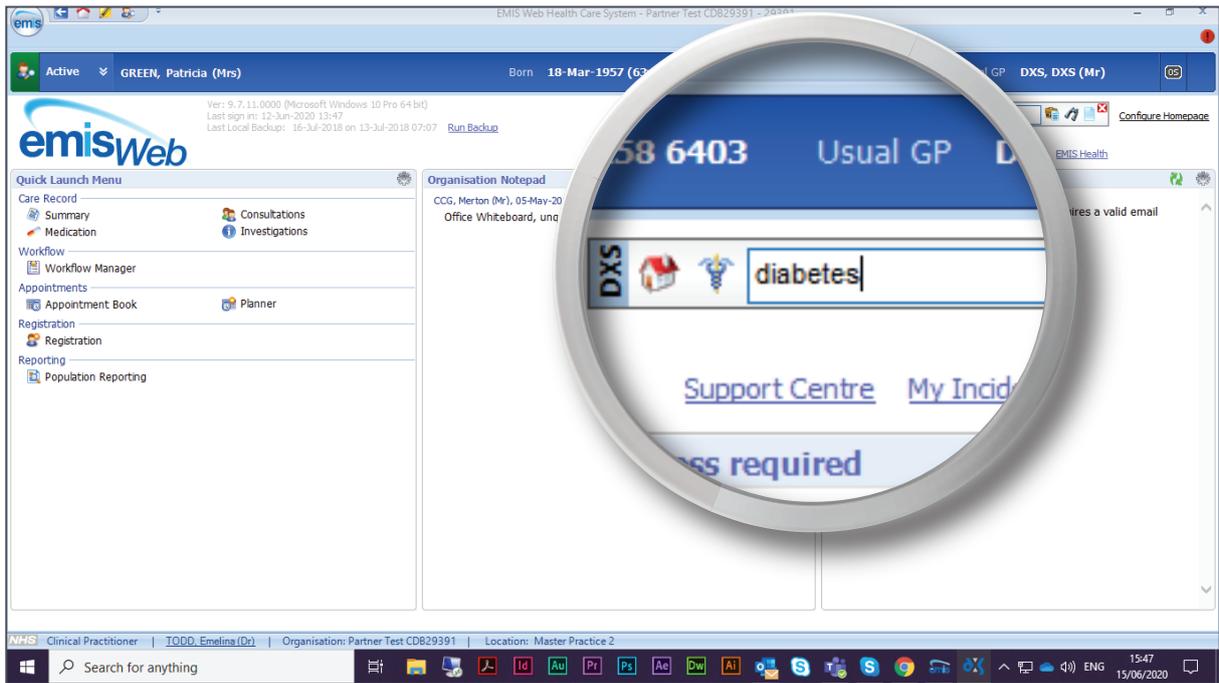
## Instructions

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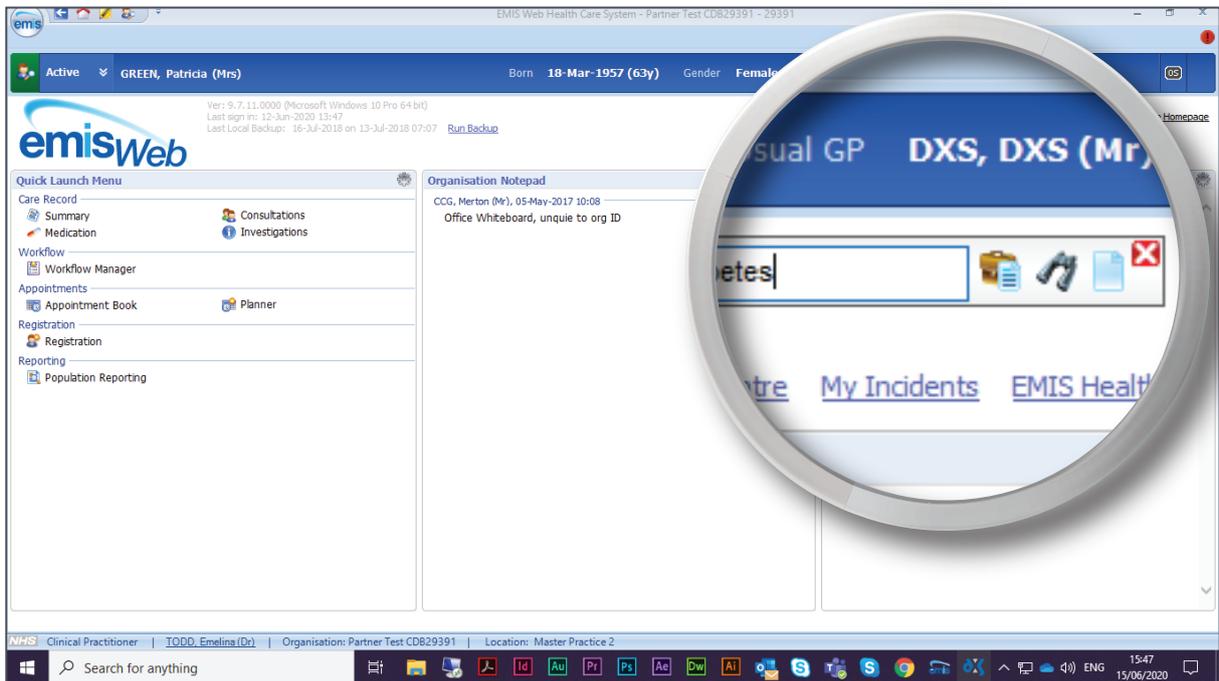
1. Log into your clinical system, click on the DXS Point-of-Care toolbar and type in a keyword or title.



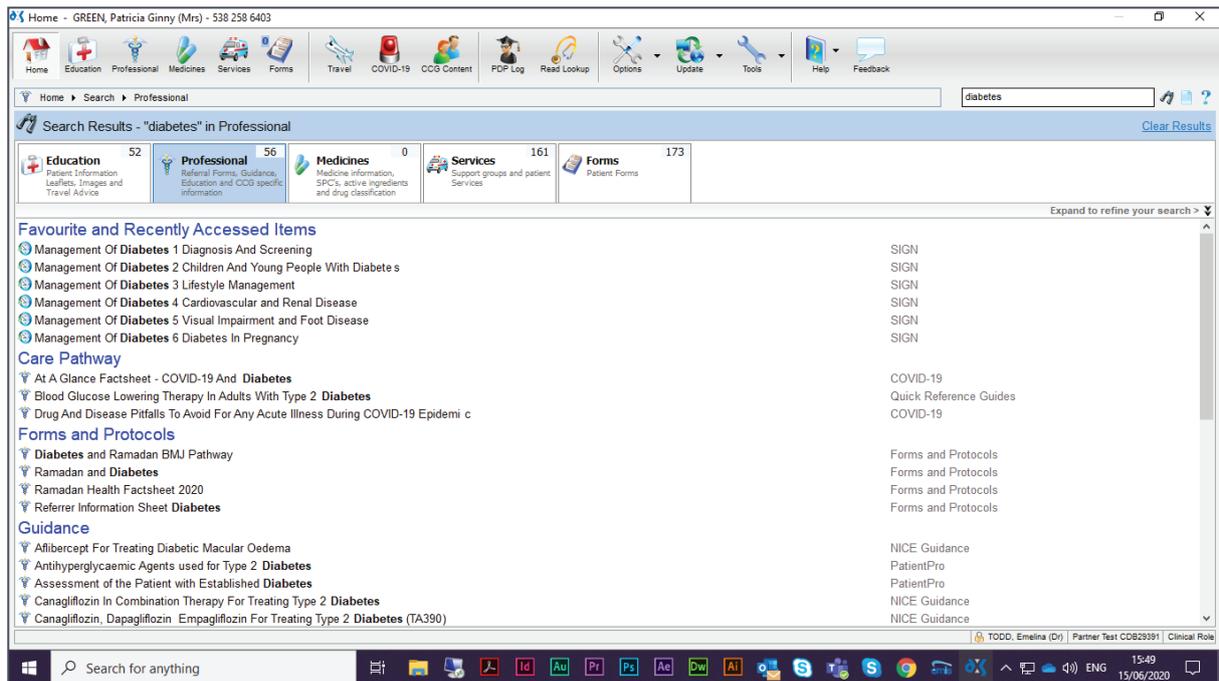
2. The title or keyword can consist of single, multiple or partial words.



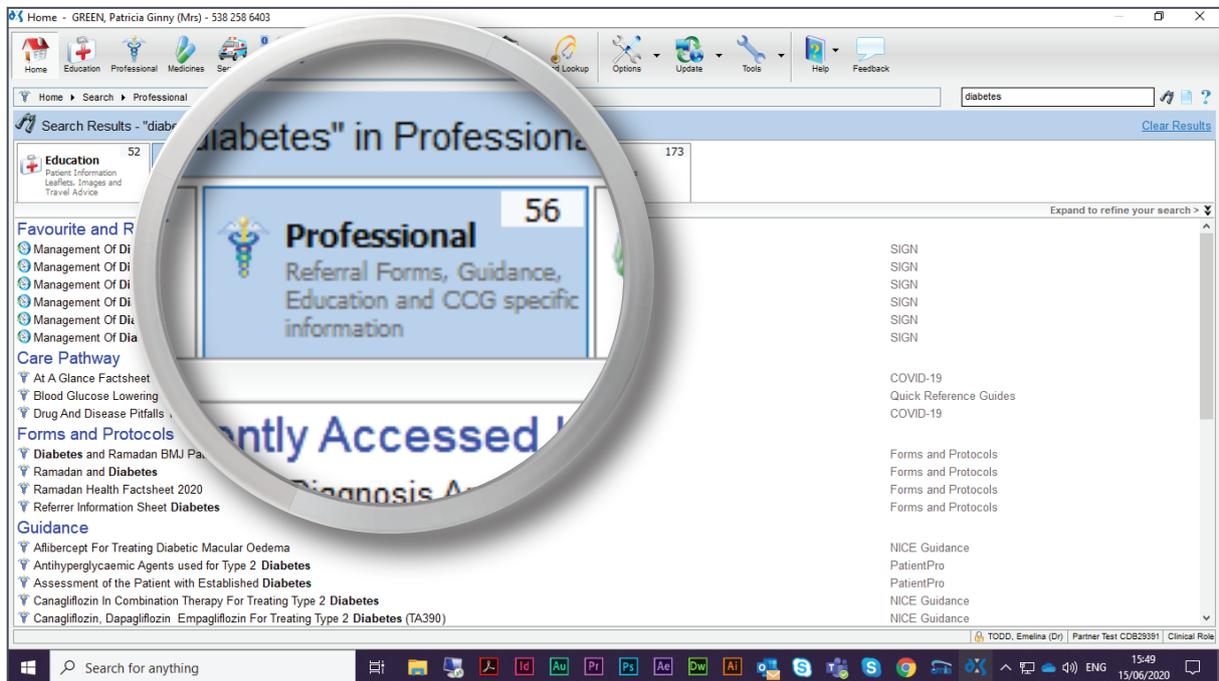
3. Press enter on your keyboard or click on the 'Find' button to initiate the search.



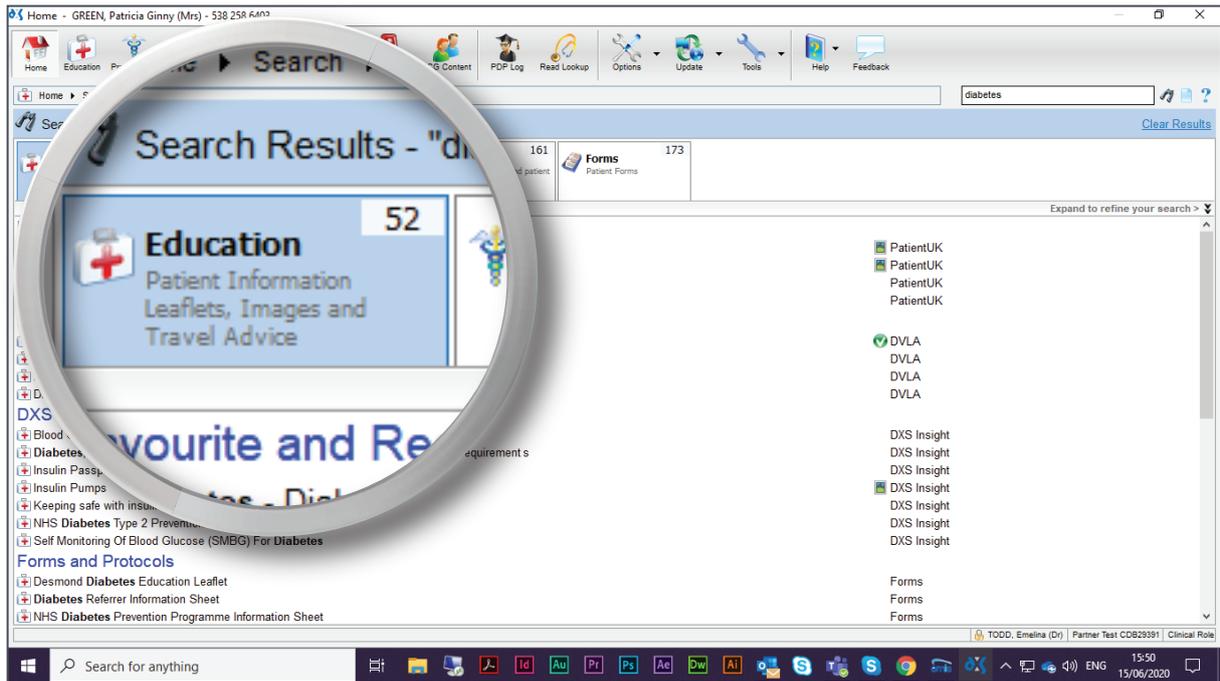
4. DXS Point-of-Care will open, displaying a list of search results.



5. The number of results in each section is indicated in the top right corner of the section tab.

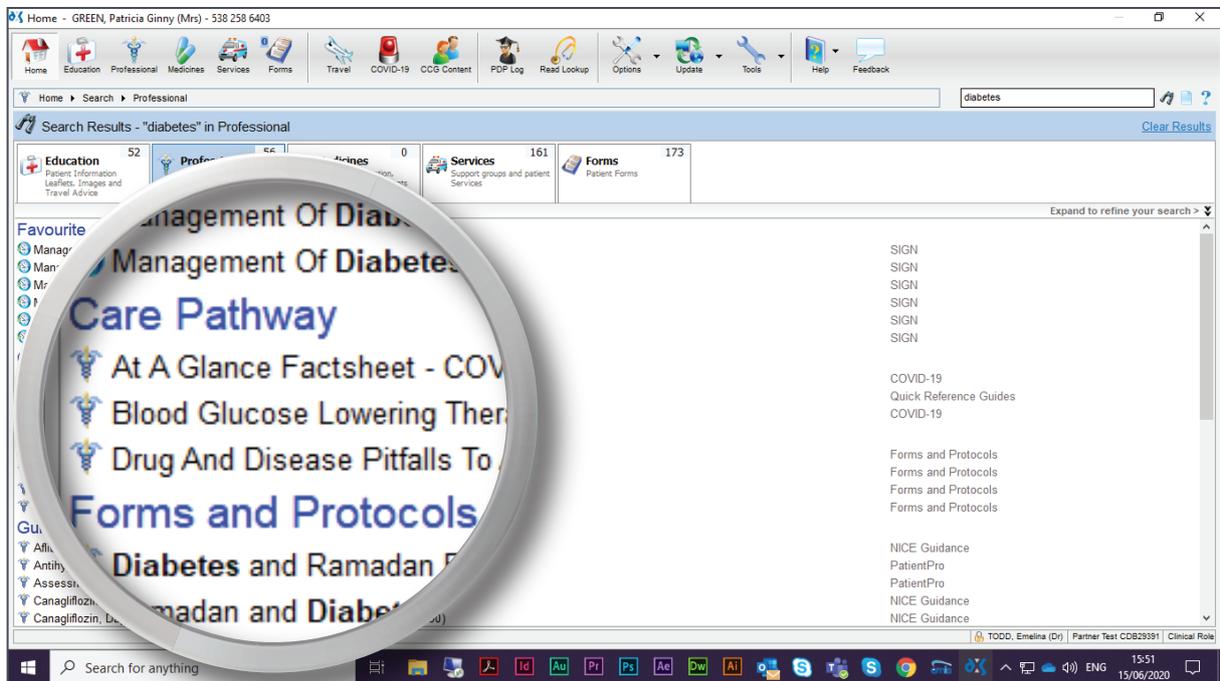


6. You can view the content available in a section by clicking on the relevant tab.

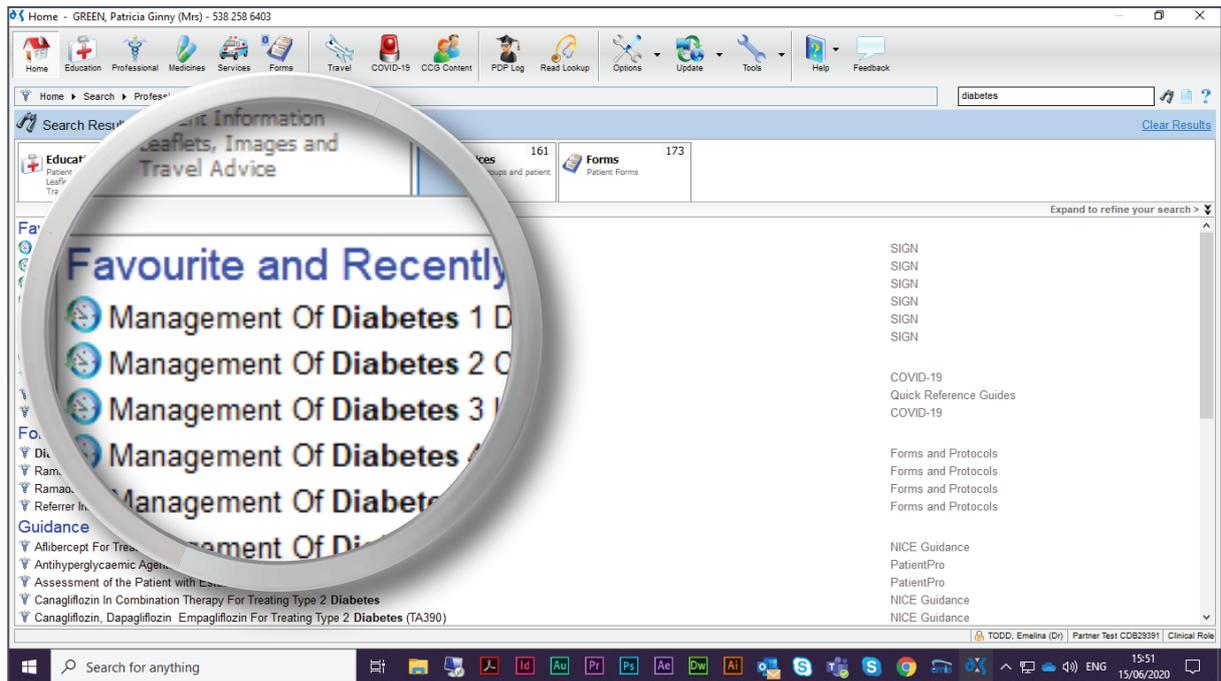


7. Results are displayed in categories denoting the type of document.

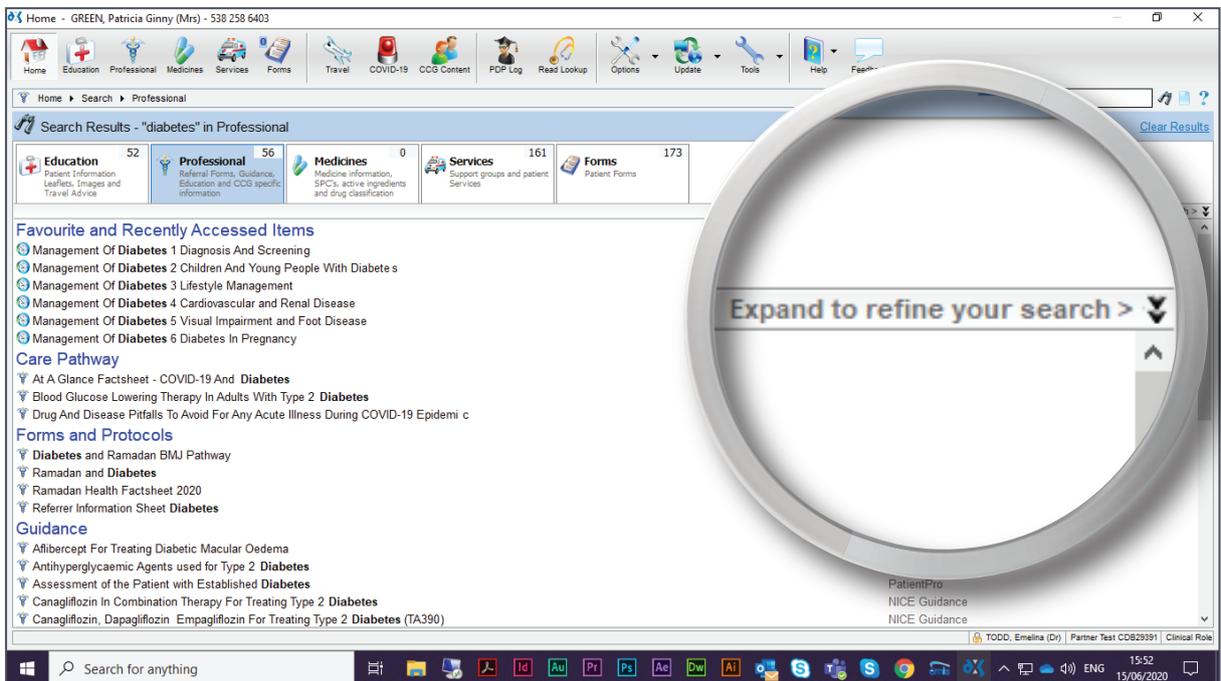
8. The categories, as well as the listed search results under each category, are displayed in alphanumerical order.



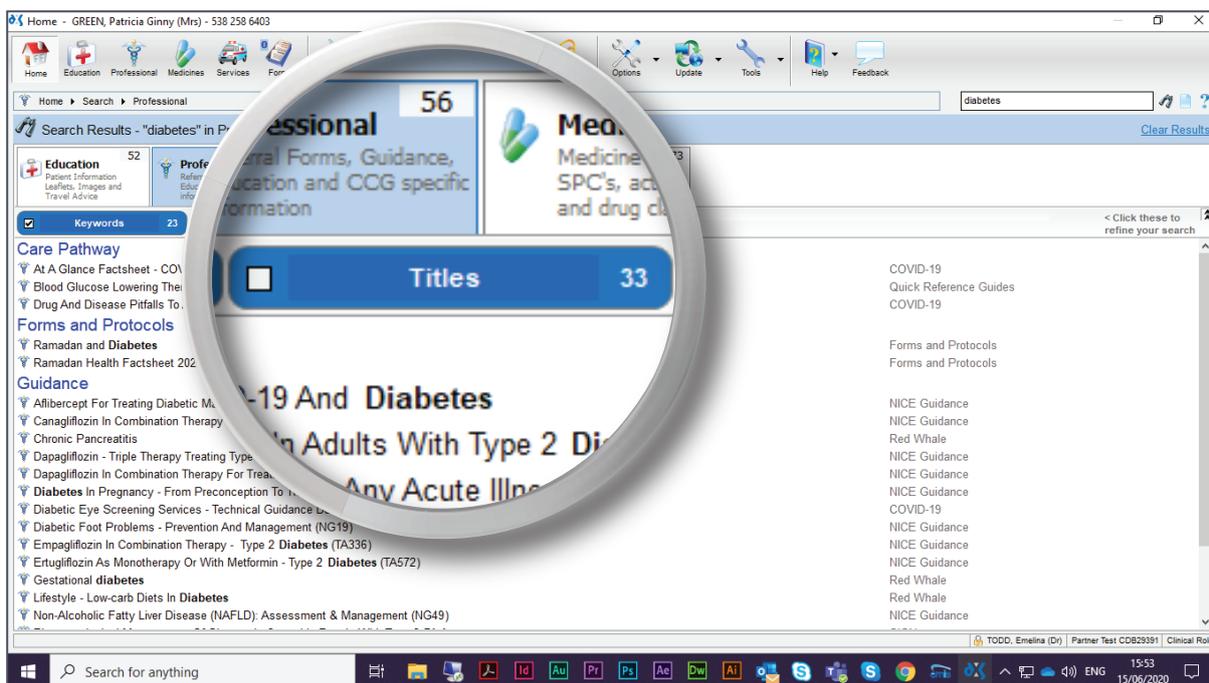
9. Any Favourite or Recently Accessed documents will be prioritised to the top of the list, making it quicker and easier to access them.



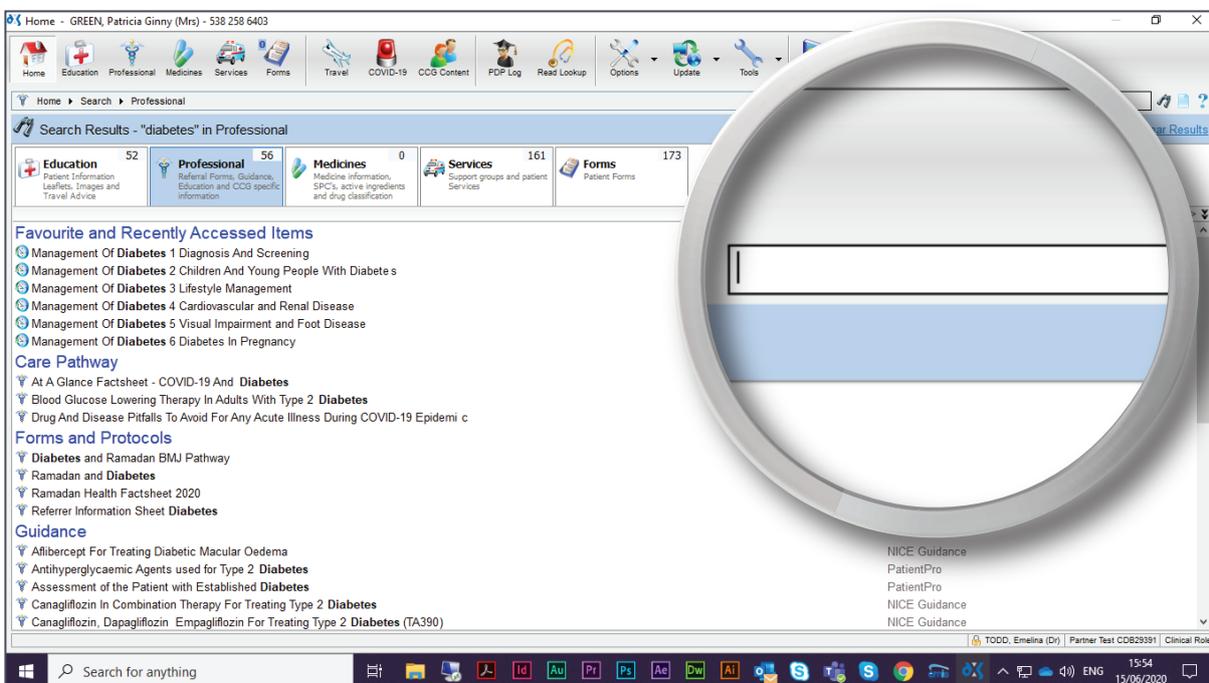
10. To filter your search results, select the chevron icon.



11. Filter buttons can be activated or deactivated by selecting or deselecting the tick box on the left of the filter button.
12. Please note that any changes to the filter selection or deselection will be retained and applied to the next search.



13. You can also search from within DXS Point-of-Care using the search bar.



14. The search bar allows you to search for items based on the title, category or conditions they are associated with.

The screenshot shows a web application interface with a search bar at the top right containing the text "breast cancer referral". Below the search bar, the results are categorized into five groups: Education (0), Professional (14), Medicines (0), Services (38), and Forms (58). The Professional category is highlighted. Below the categories, there is a section titled "Favourite and Recently Accessed Items" with a list of items including "2WW Breast Cancer Referral Form", "Breast Rapid Referral Guidelines", and "TWR Breast Cancer Referral Form". A "Guidance" section follows, listing various clinical guidelines and recommendations related to breast cancer diagnosis and management. The interface includes a navigation menu at the top with icons for Home, Education, Professional, Medicines, Services, Forms, Travel, COVID-19, CCG Content, PDF Log, Read Lookup, Options, Update, and Tools. The bottom of the screen shows a Windows taskbar with the search bar and system tray.

# Support

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# Training

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