



# Point-of-Care

## **User Guide**

How to Search from the DXS  
Point-of-Care Toolbar and Home  
Screen

SystemOne

# Introduction

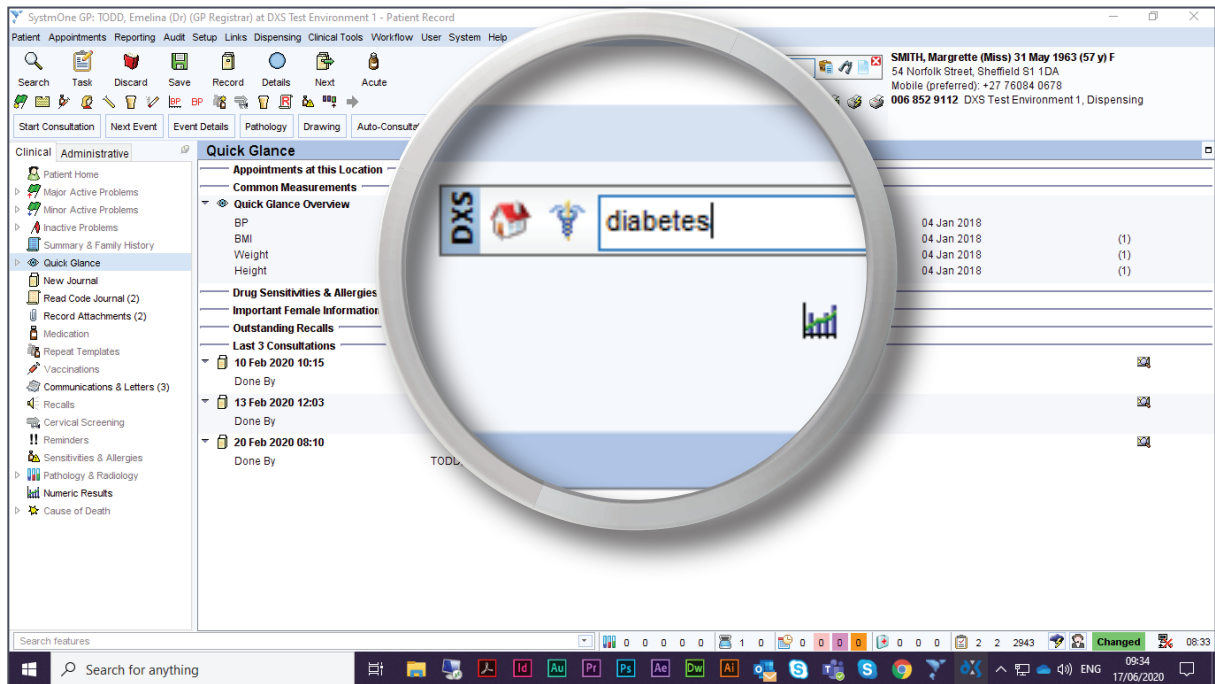
This guide will show you how to search using the DXS Point-of-Care toolbar, as well as show you how to search from the DXS Point-of-Care home screen.

## Instructions

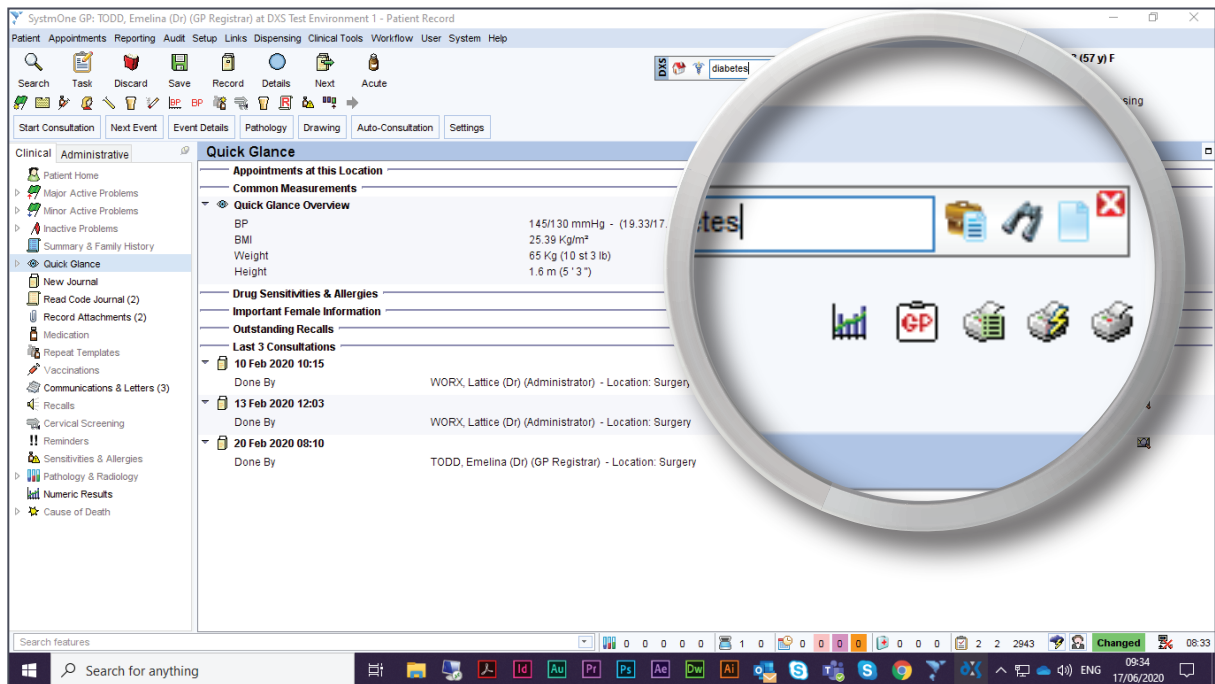
1. Log into your clinical system, click on the DXS Point-of-Care toolbar and type in a keyword or title.



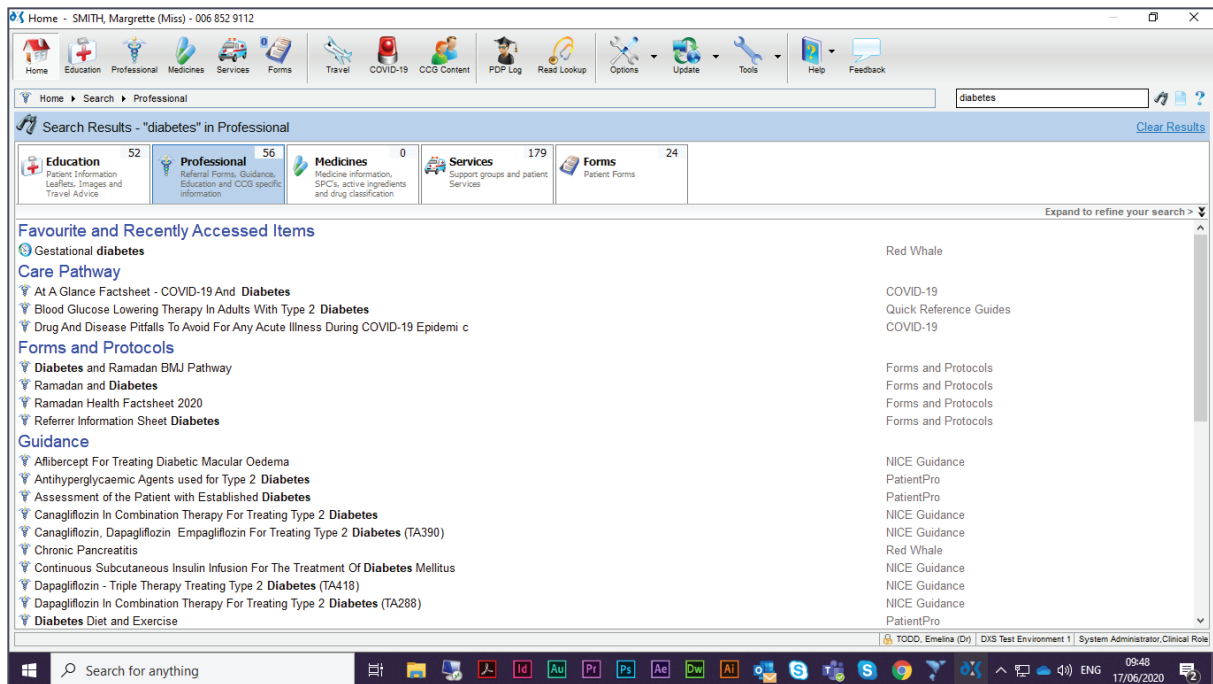
2. The title or keyword can consist of single, multiple or partial words.



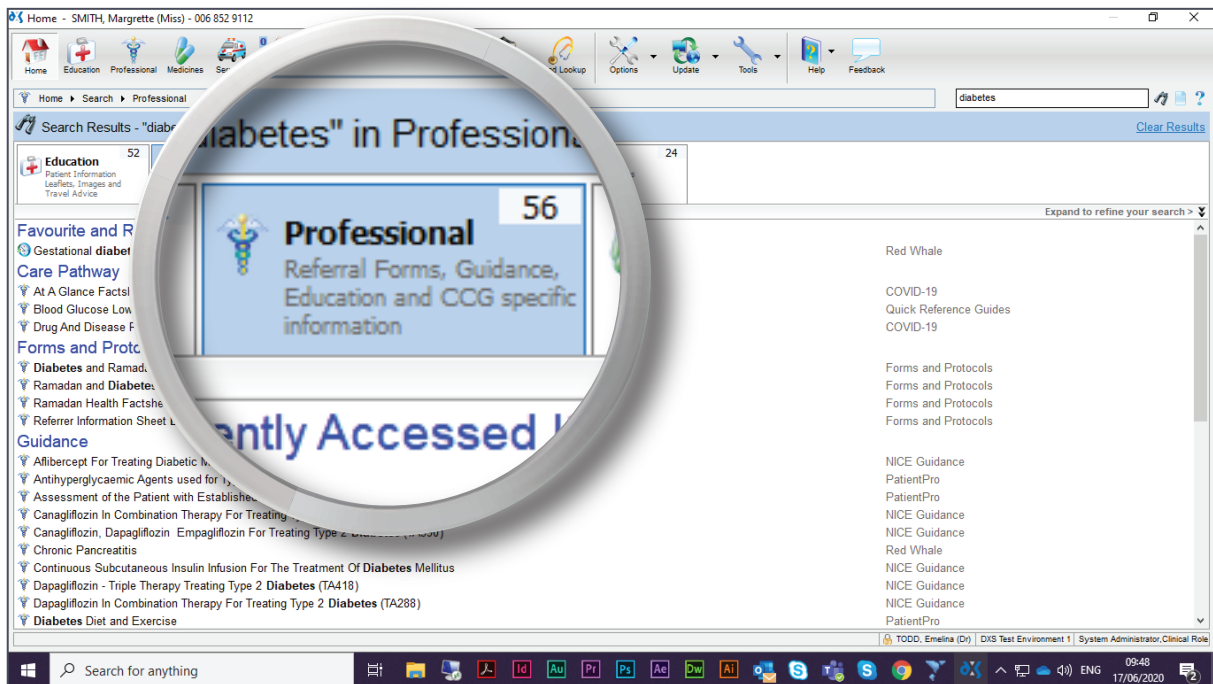
3. Press enter on your keyboard or click on the 'Find' button to initiate the search.



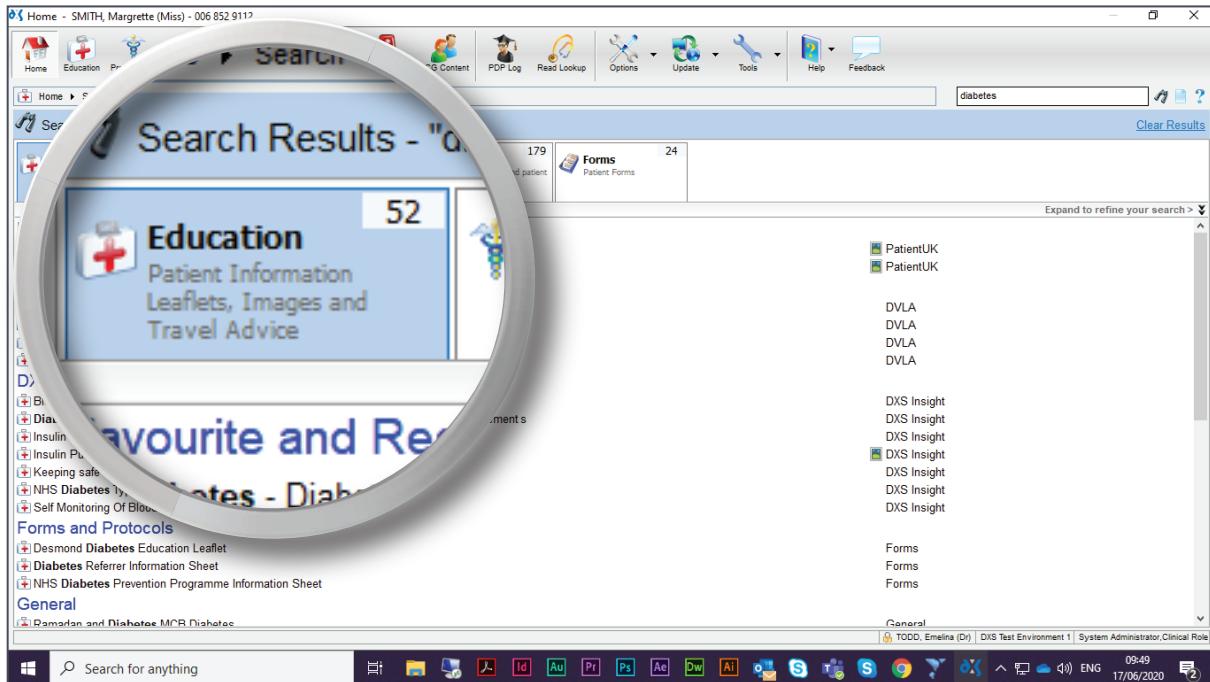
4. DXS Point-of-Care will open, displaying a list of search results.



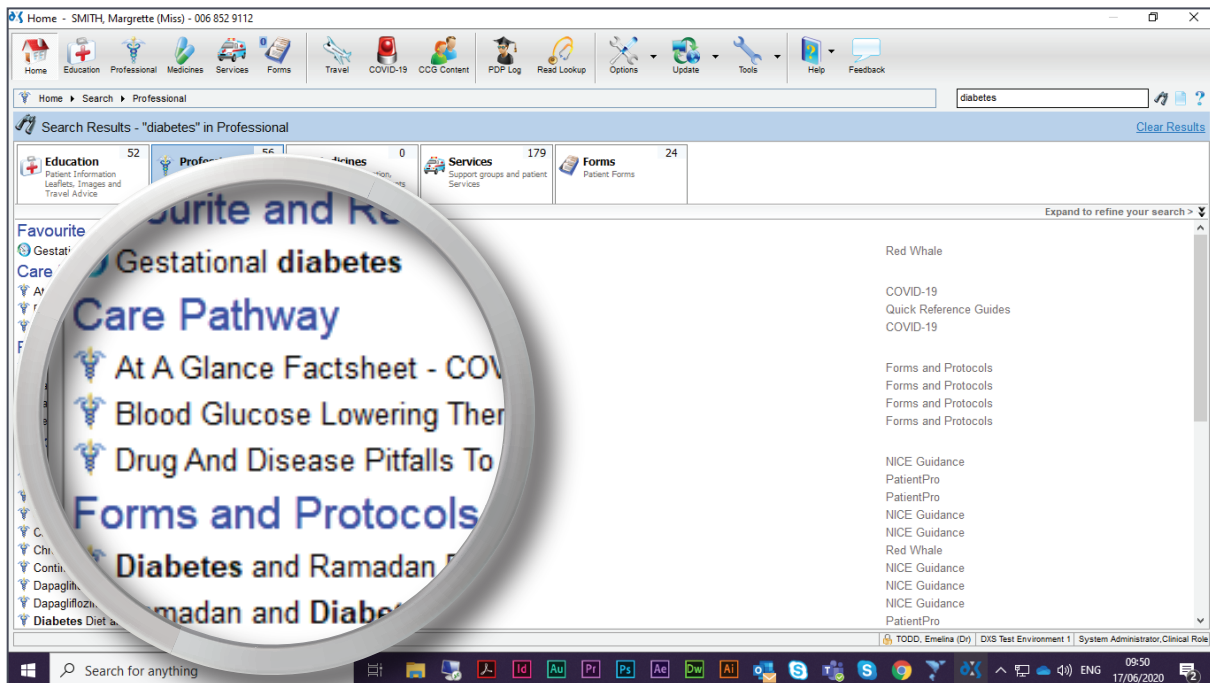
5. The number of results in each section is indicated in the top right corner of the section tab.



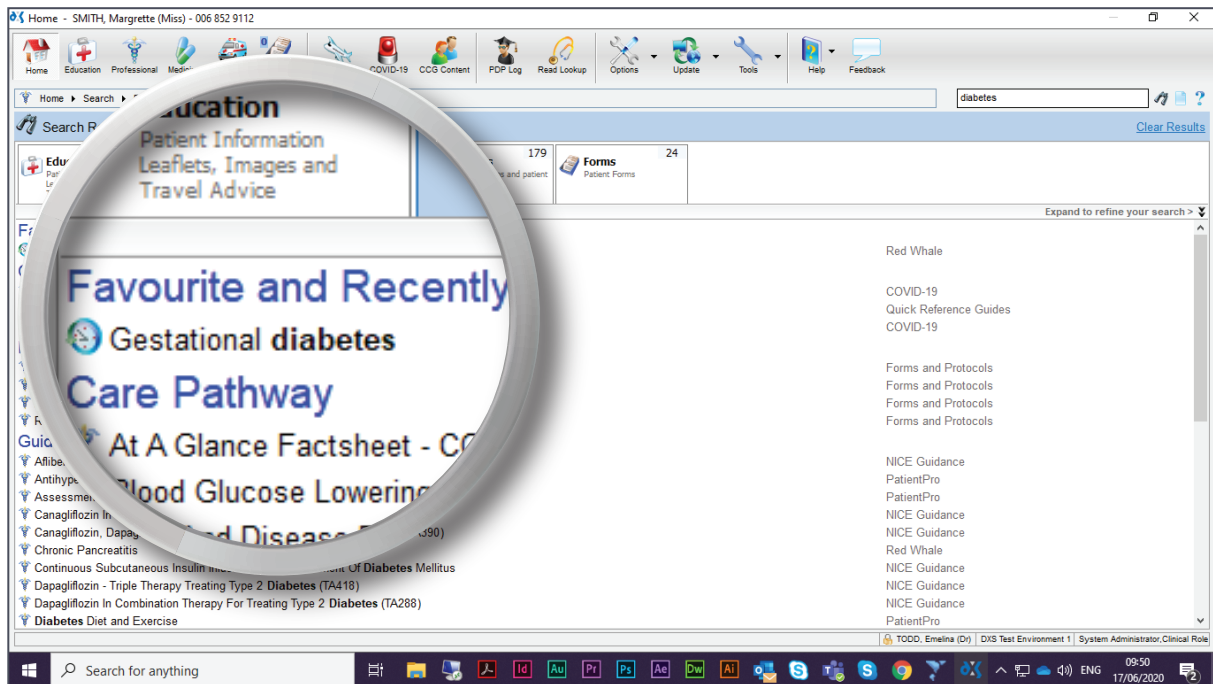
- You can view the content available in a section by clicking on the relevant tab.



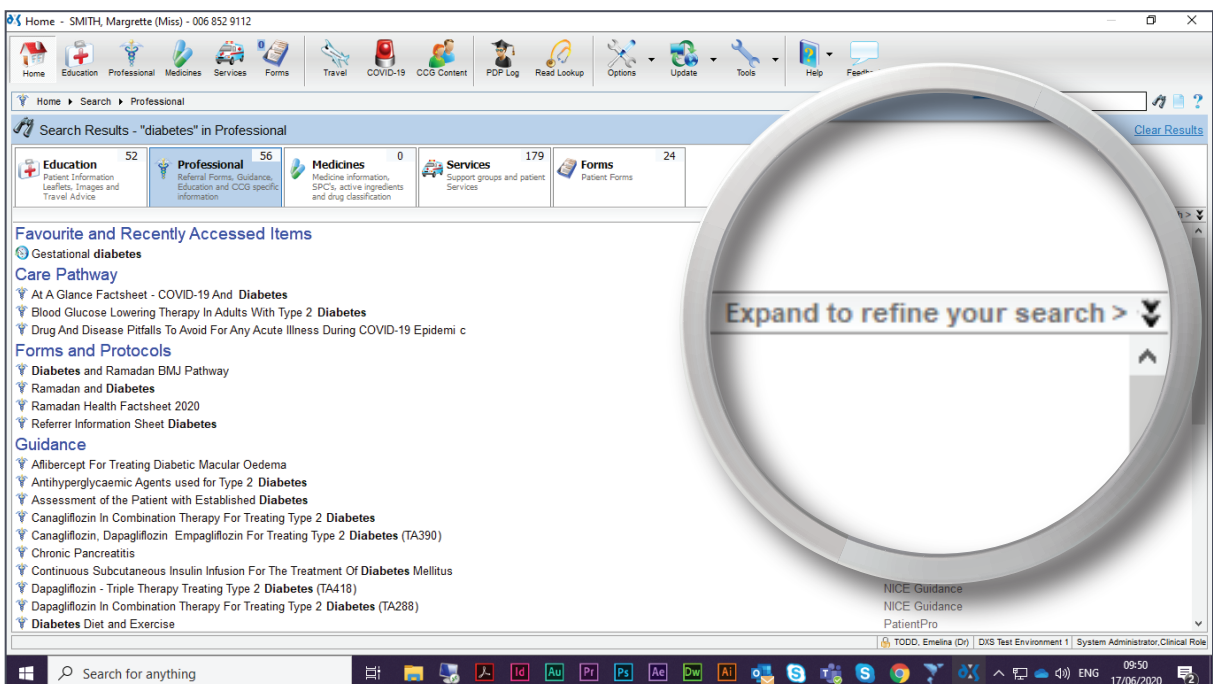
- Results are displayed in categories denoting the type of document.
- The categories, as well as the listed search results under each category, are displayed in alphanumerical order.



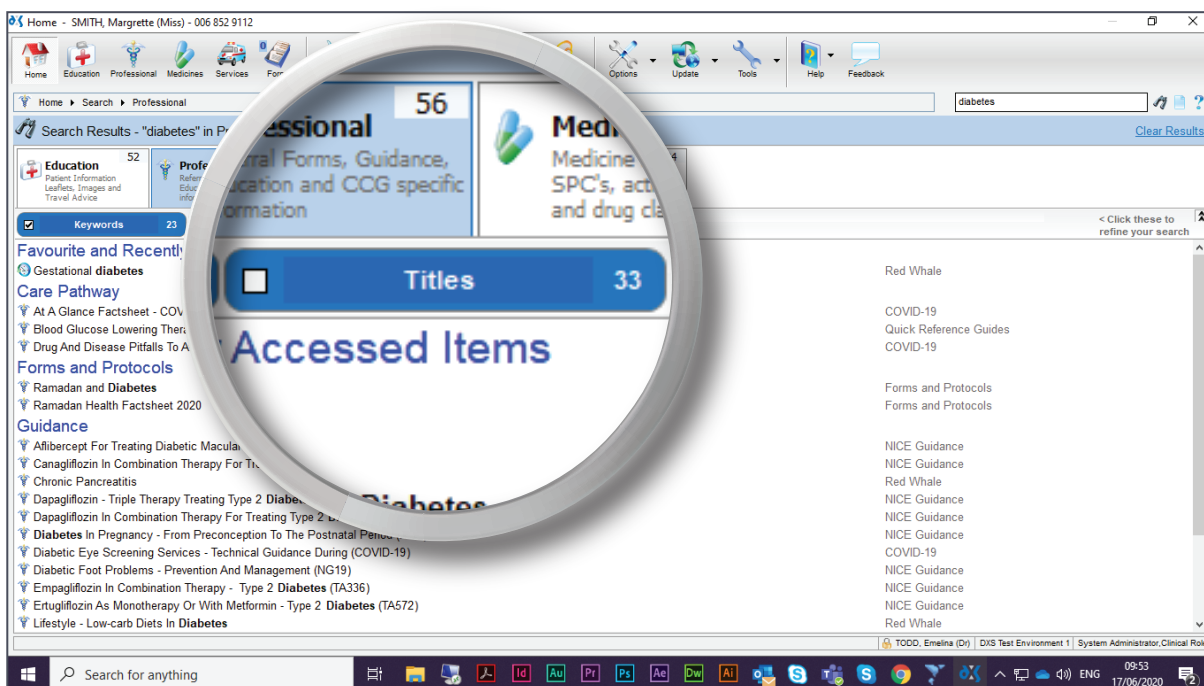
9. Any Favourite or Recently Accessed documents will be prioritised to the top of the list, making it quicker and easier to access them.



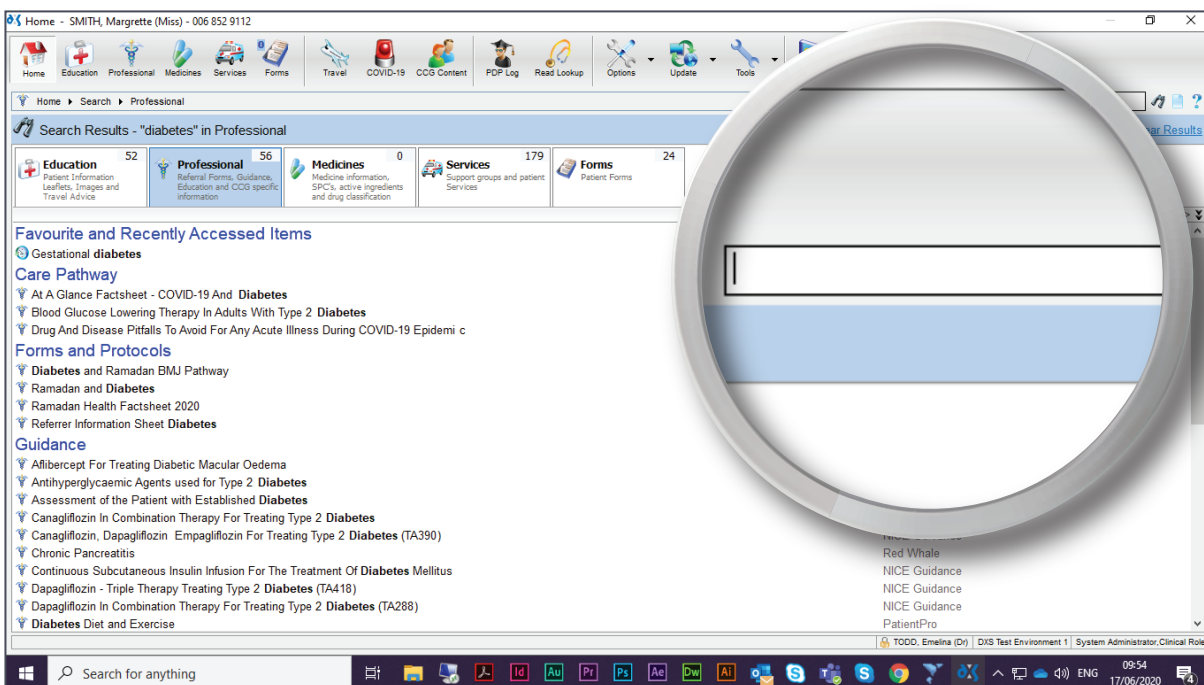
10. To filter your search results, select the chevron icon.



11. Filter buttons can be activated or deactivated by selecting or deselecting the tick box on the left of the filter button.
12. Please note that any changes to the filter selection or deselection will be retained and applied to the next search.



13. You can also search from within DXS Point-of-Care using the search bar.



14. The search bar allows you to search for items based on the title, category or conditions they are associated with.

The screenshot displays a web application interface with a search bar at the top. The search bar contains the text "breast cancer referral". Below the search bar, the search results are displayed under the heading "Search Results - 'breast cancer referral' in Professional". The results are categorized into five groups: Education (0), Professional (14), Medicines (0), Services (40), and Forms (9). Below the categories, there is a section titled "Favourite and Recently Accessed Items" which lists several items related to breast cancer referral, including "2WW Breast Cancer Referral Form", "TWR Breast Cancer Referral Form", and various guidelines and recommendations. A large circular magnifying glass is overlaid on the search bar, highlighting the text "breast cancer referral".



# Support

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0800 028 0004 (option 1)



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# Training

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