



# Point-of-Care

## **User Guide**

How to Search in the Education  
Section

# Introduction

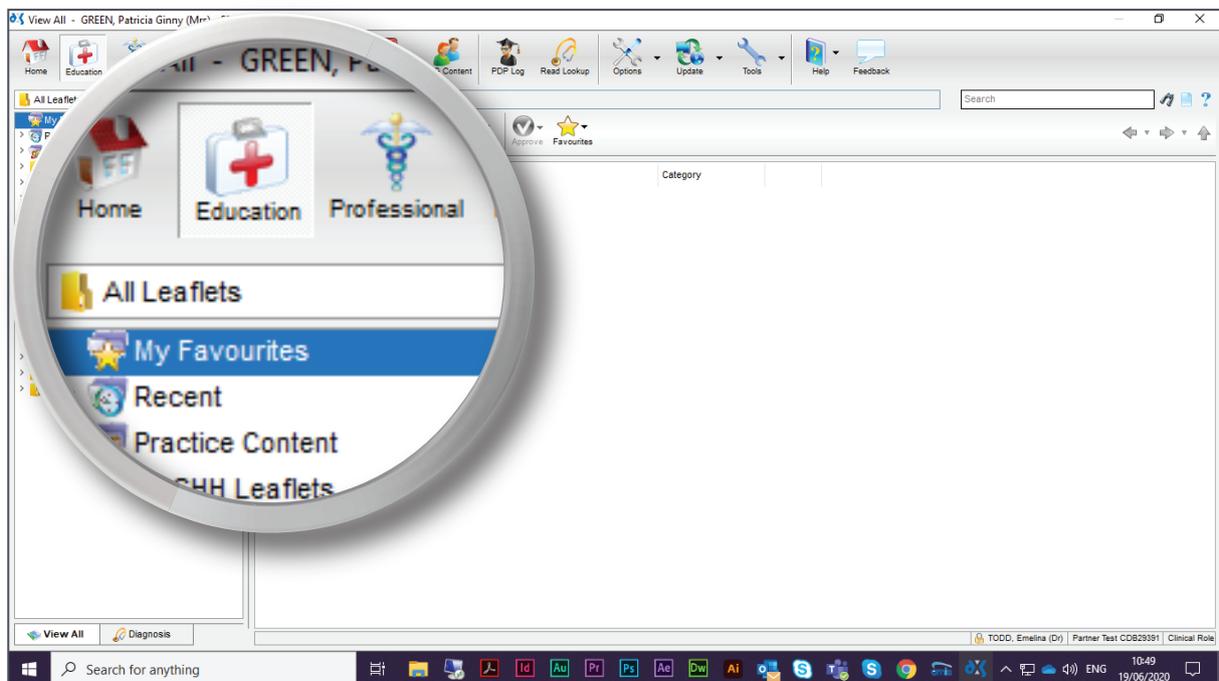
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This guide will show you how to search in the 'Education' section in DXS Point-of-Care using the search bar.

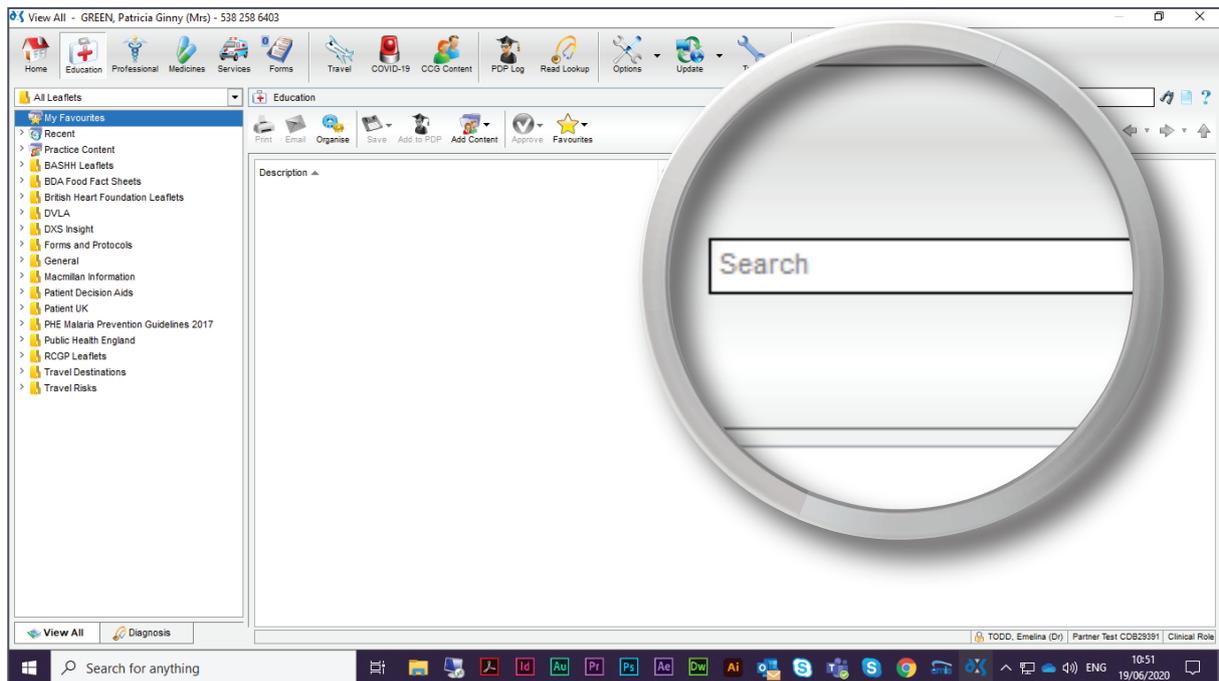
# Instructions

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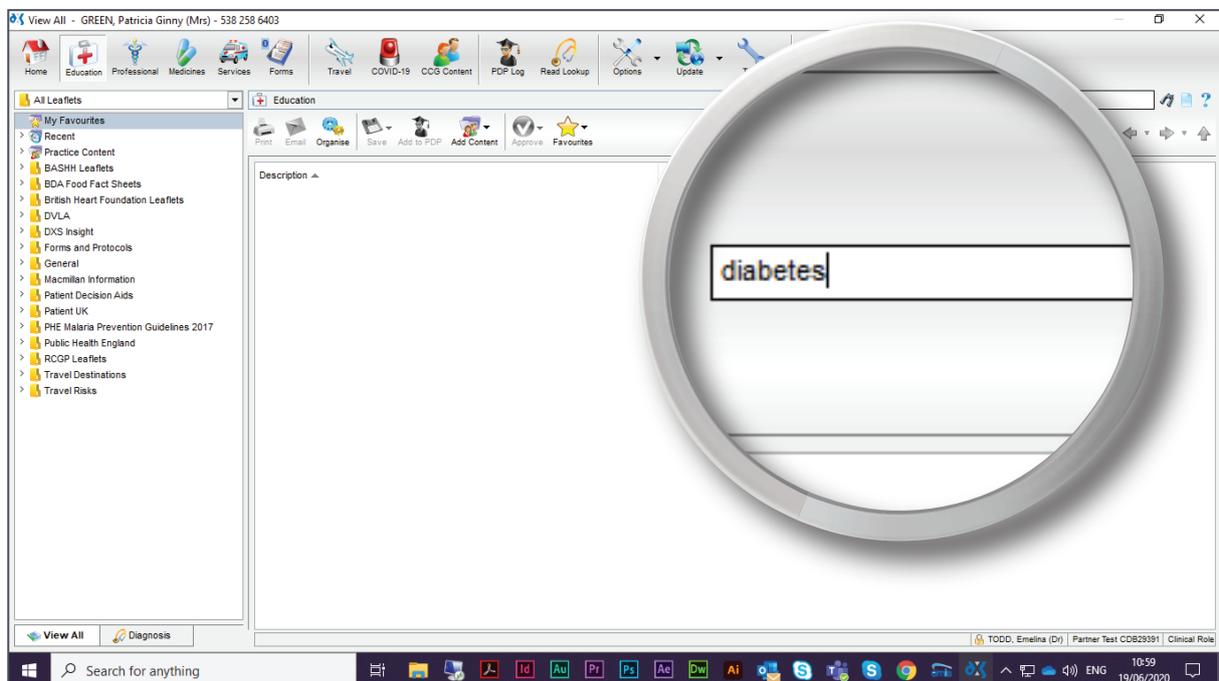
1. Open DXS Point-of-Care and navigate to the 'Education' section.



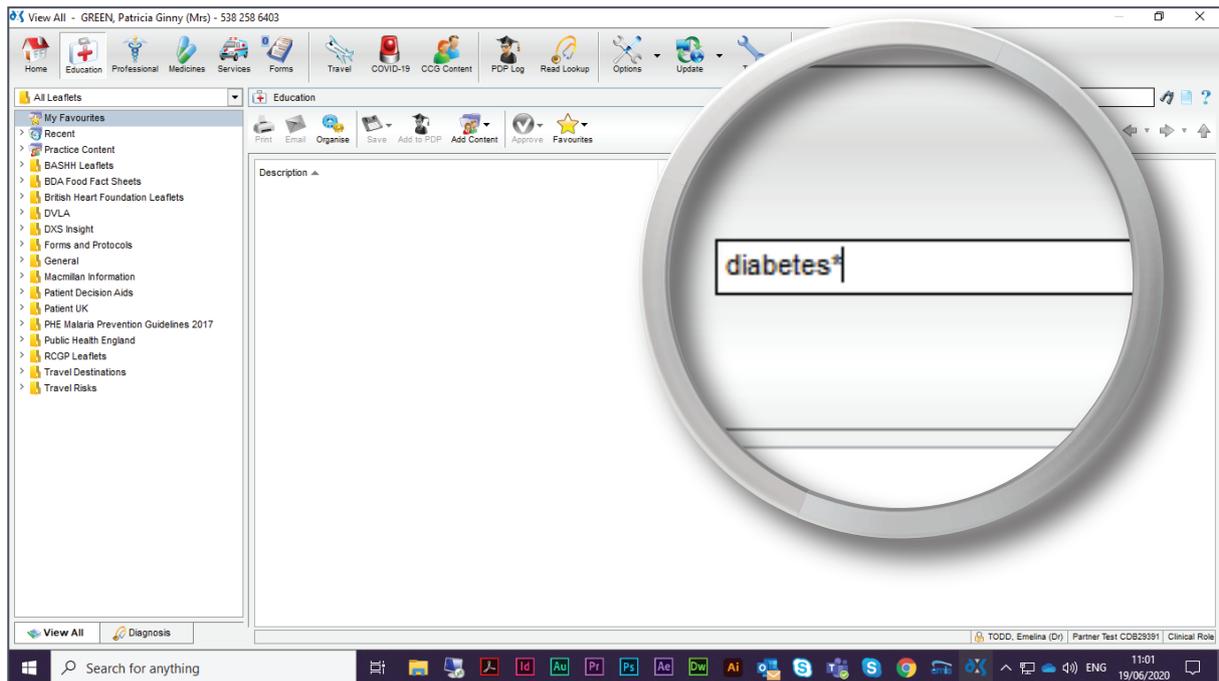
2. In the 'Education' section, the search bar allows you to search for articles based on their title or category.



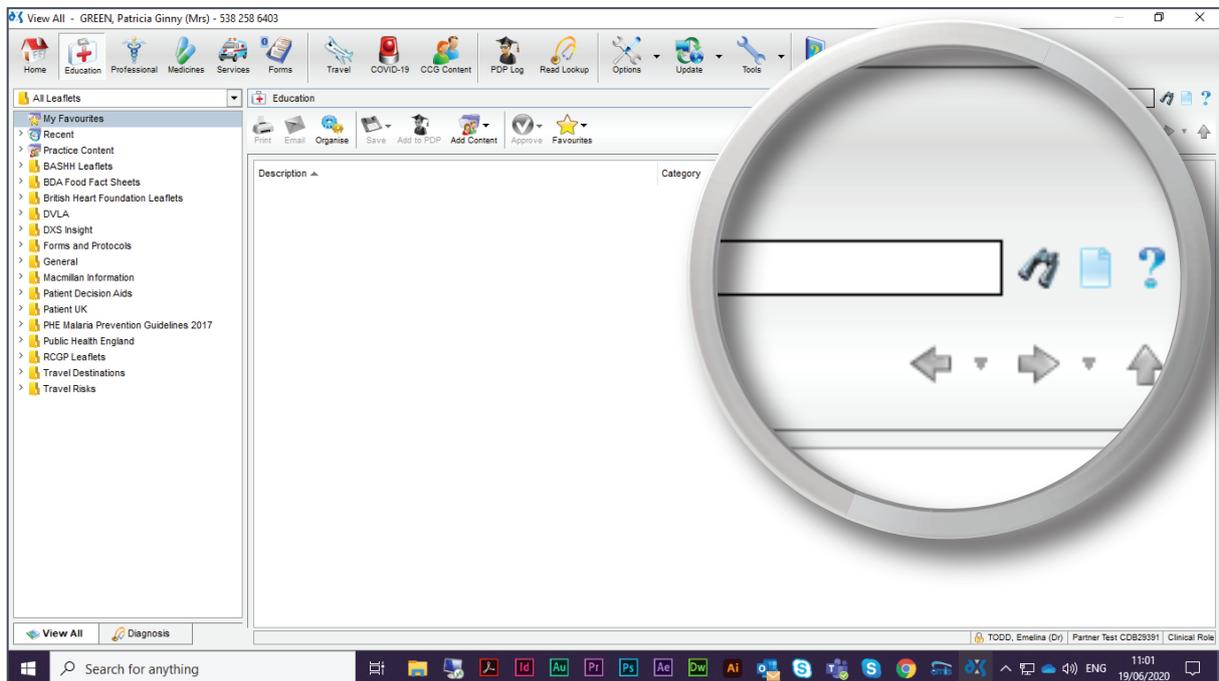
3. Click on the search bar and type in a title or category.
4. The title or category can consist of single, multiple or partial words.



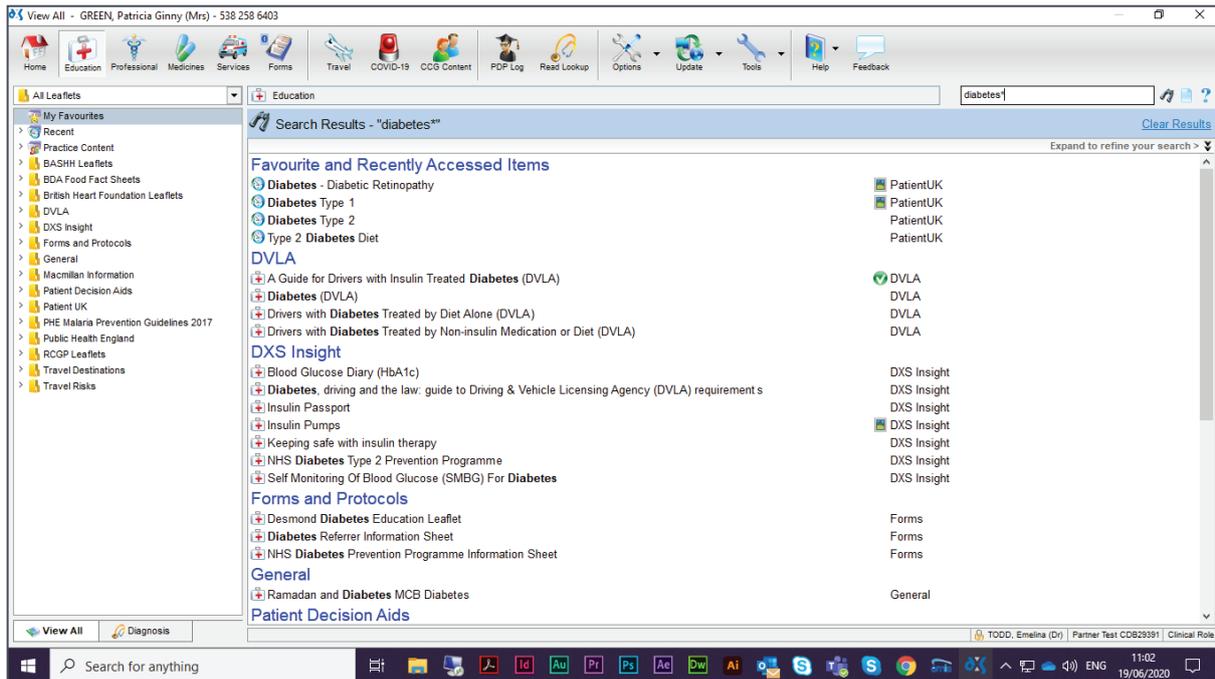
5. Adding an asterisk (\*) before or after a word will search for any documents containing that word.



6. Press enter on your keyboard or click on the 'Find' button to initiate the search.

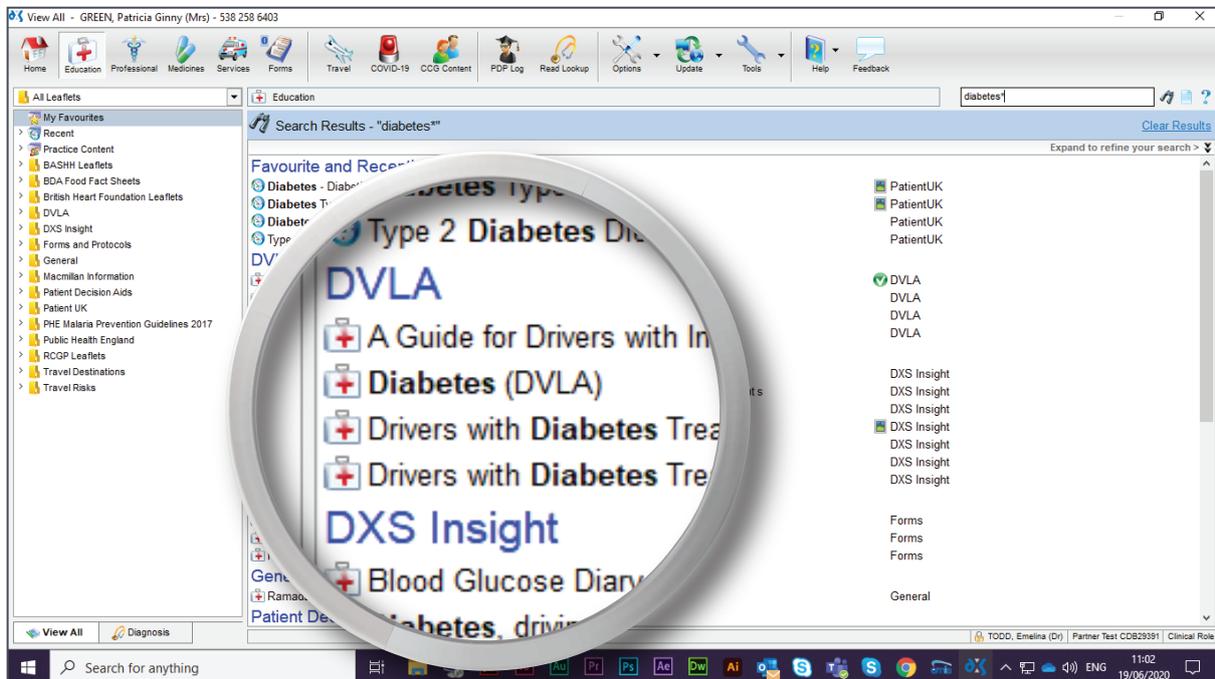


7. A list of search results will be displayed.

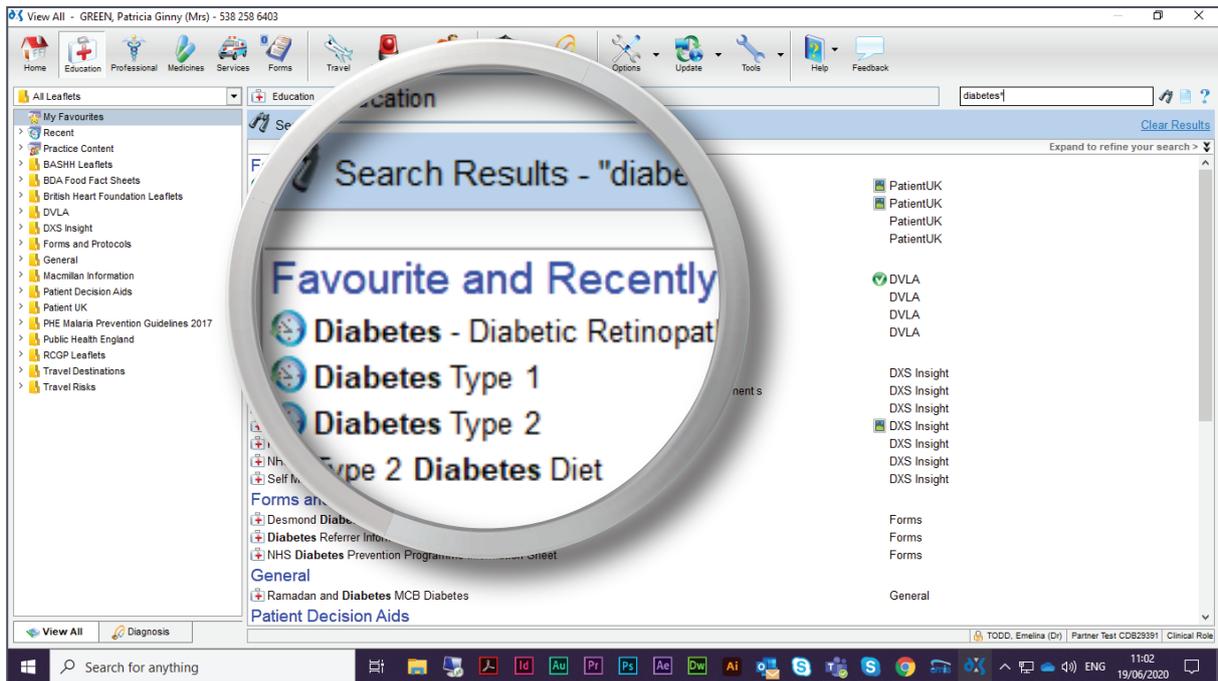


8. Results are displayed in categories denoting the type of document.

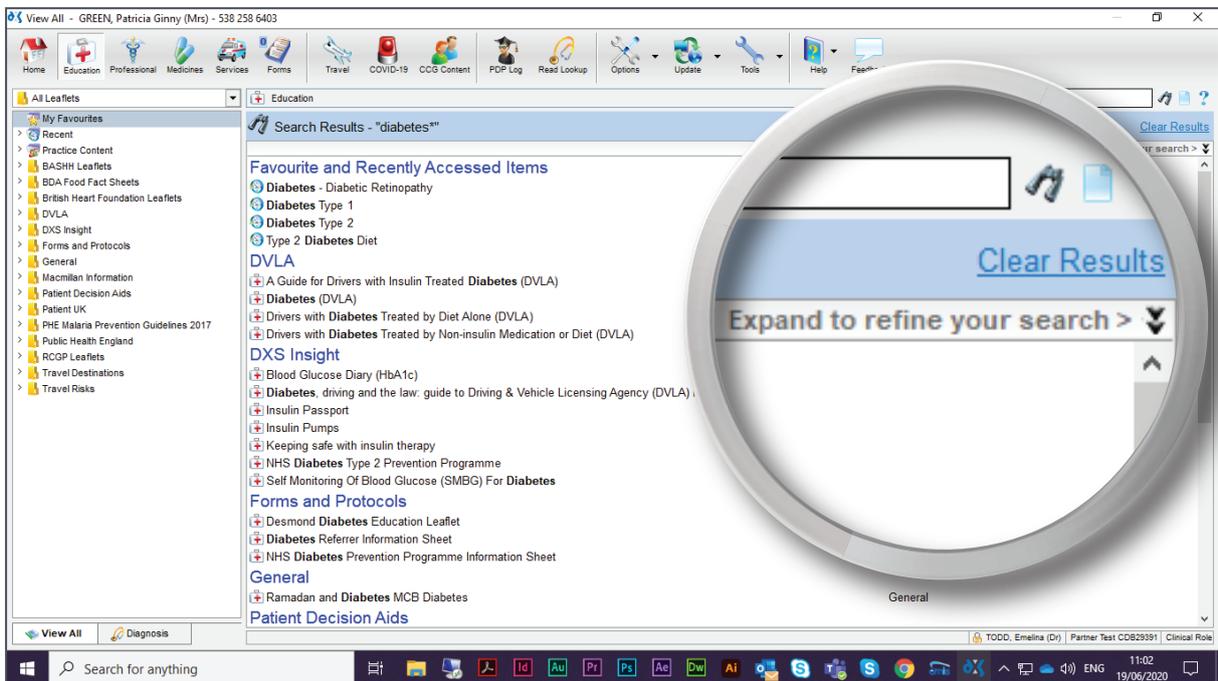
9. The categories, as well as the listed search results under each category, are displayed in alphanumeric order.



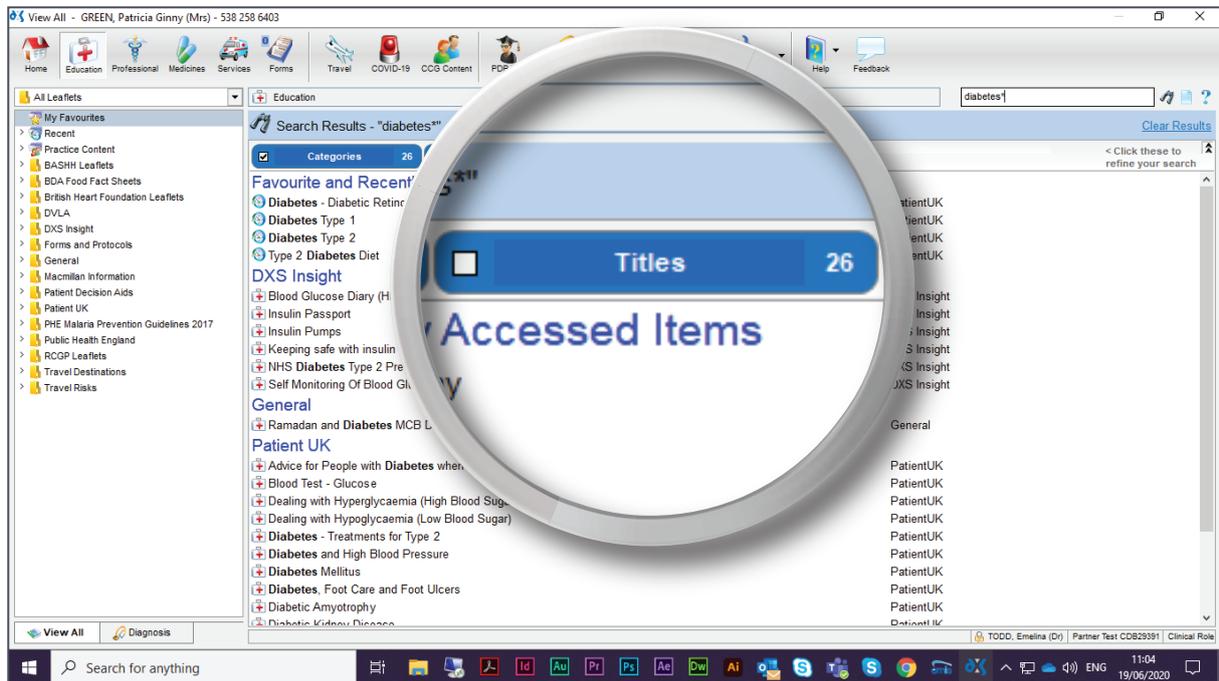
10. Any Favourite or Recently Accessed items will be prioritised to the top of the list, making it quicker and easier to access them.



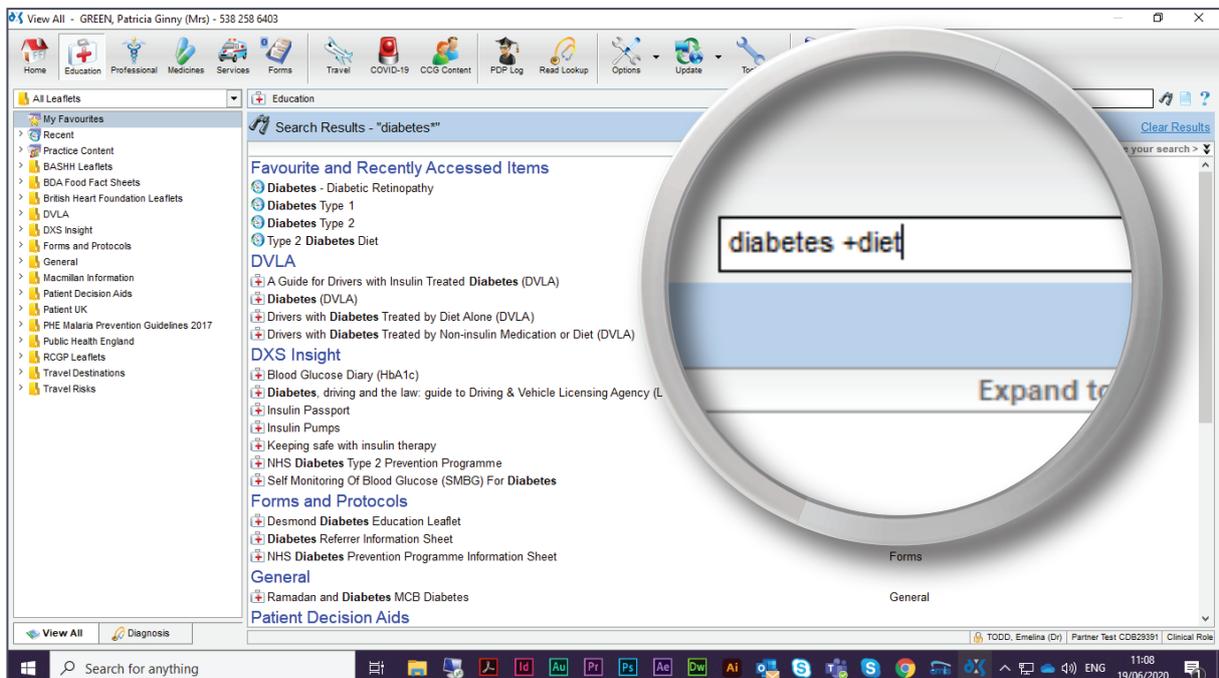
11. To filter your search results, select the chevron icon.



12. Filter buttons can be activated or deactivated by selecting or deselecting the tick box on the left of the filter button.
13. Please note that any changes to the filter selection or deselection will be retained and applied to the next search.



14. If you would like to refine your search, you can search for example, **'diabetes +diet'**.
15. The '+' sign indicates that the next word must be in the title.



16. This will return only a few results related to diabetes diets.

The screenshot shows a medical software interface with a search bar at the top containing the text "diabetes +diet". Below the search bar, the results are displayed under the heading "Favourite and Recently Accessed Items". The results are as follows:

Item	Source
Type 2 Diabetes Diet	PatientUK
DVLA	
Drivers with Diabetes Treated by Diet Alone (DVLA)	DVLA
Drivers with Diabetes Treated by Non-insulin Medication or Diet (DVLA)	DVLA
Patient UK	
Type 2 Diabetes Diet for Healthy Eating	PatientUK

The interface also includes a navigation menu on the left with categories like "All Leaflets", "My Favourites", "Recent", "Practice Content", "BASHH Leaflets", "BDA Food Fact Sheets", "British Heart Foundation Leaflets", "DVLA", "DXS Insight", "Forms and Protocols", "General", "Macmillan Information", "Patient Decision Aids", "Patient UK", "PHE Malaria Prevention Guidelines 2017", "Public Health England", "RCGP Leaflets", "Travel Destinations", and "Travel Risks". The bottom of the screen shows a Windows taskbar with the search bar "Search for anything" and the system tray displaying the time "11:08" and date "19/06/2020".

# Support

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0800 028 0004 (option 1)



support-uk@dxs-systems.com



[dxs-systems.co.uk](https://dxs-systems.co.uk)

# Training

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0800 028 0004 (option 2)



[training@dxs-systems.co.uk](mailto:training@dxs-systems.co.uk)



[training.dxs-systems.com](https://training.dxs-systems.com)

