Quick Start Guide Emailing a Referral





Complete all the referral form fields and click on the 'Submit' button.

Session's patient information: BASTIAN, Taaliba (Mrs)					Date of Birth:	03 May
Submit	2+ Assign	🔟 Delete	Save	•)(Sign	•
Document Health	Assignment Note					
Document Health	Assignment Note	~				
Information Field Status	Assignment Note 0 0	* *				



If the referral form needs to be submitted via email, the 'Details Confirmation' window will open.





Enter the necessary details and click on the 'Confirm' button to launch your email service. Note: The 'Confirm' button will remain inactive until a document is attached.

sides the current form (which is already included), are there any additional documents to add? ASD Referral Form V1 (9000018323).pdf (465.05 KB)	
	es 🗸
Remove	
Current Total: 465.0	05 KB



Send the email through your email service.





In Aios, acknowledge that the referral has been sent by clicking

Confirm Email Submission

To ensure accurate auditing, please confirm whether you have submitted the referral via email

on the 'Confirm Submission' button. This will mark the form as completed in the 'Referral Management' section.

By confirming, you acknowledge that the referral has been submitte confirmed, editing the primary document is not possible.	d, and the referral will be marked as complete. Once
If you cancel this dialogue, the referral will remain in progress.	
	Confirm Submission Cancel



A notification will appear, confirming that the submission of the referral form is now completed.



Want to learn more?



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